



Board Member Candidate Information and Application

Iron County Care and Share is a local, private non-profit dedicated to providing compassionate assistance and resources to individuals and families in need, offering them opportunities to increase their stability and self-sufficiency.

Our target populations are homeless men, women and children; residents of Iron County; and the chronically homeless in Beaver, Garfield, and Kane counties. This population includes the elderly, minorities, the disabled, veterans, developmentally disabled, physically and mentally ill, those with dual diagnoses, and homeless people living in places unfit for human habitation. Iron County Care and Share provides a pathway to stability for individuals in crisis who have few affordable and supportive options available.

Thank you for your interest in becoming an Iron County care and Share Board Member. Participation of all board members include supporting our mission to respects individuals' values and dignity through a unified organization that accepts diversity and encourages a community of trust. In so doing, we collectively nurtures creativity and communication among clients, staff, Board and community members, and evaluate, adjust and adapt services and programs to effectively and efficiently meet goals and objectives.

The process of becoming a board member includes:

1. Complete the attached information
2. Meet with the Executive Director and current Board Chair
3. If approved, your application will be submitted to the Board for vote
4. If approved, you will receive the Board Orientation and Handbook
5. Attend Board meetings as a voting member

General Board Duties

- Keep the organization's mission current
- Set policies and adopt plans for the organizations operations
- Approve the budget, establish fiscal policies and financial controls, and monitor the financial position of the organization
- Provide adequate resources for the organization through establishment of resource-development goals & commitment of fund-raising through giving and soliciting
- Develop organizational visibility through networking and creating linkages in the community
- Ensure that the organizations' corporate and governance documents are updated and secured, and all reports are filed as required
- Recruit and select new board members and provide them with an orientation to the board's business
- Recruit, hire, evaluate, reward or terminate, if necessary, the Executive Director
- Protect and preserve the organization's non-profit tax-exempt status
- Assure board effectiveness
- The board term commitment of one term is one year.

Required Attendance and Involvement

As a Board Applicant, I am aware and understand that I will be expected to maintain no less than the minimal level of commitment to the board and the ICCS as outlined below:

- The Iron County Care and Share Board meets every month, on the third Tuesday at the ICCS offices from 12:00 p.m. to 2:00 p.m.
- It is crucial that board members attend every meeting in order to cast their votes and stay apprised of board operations. If a board member is unable to attend a meeting, they are required to notify the board secretary or chair at least 24 hours prior to the scheduled meeting. It is also their responsibility to try and connect with the meeting via conference call or video conferencing, whenever they are not able to attend in person.
- Come prepared to participate. Read materials sent out before the meeting and bring your Board Handbook to refer to if needed.
- Don't hold back on sharing your knowledge and views because you are a "new board member." Boards are most effective when members share different perspectives. Differences can help the Board reach the best decision.
- Board members are expected to attend and participate in all scheduled events organized by the ICCS. These events include: the annual Drive out Hunger Golf Tournament, Salvation Army bell ringing, July Jamboree, Dodgeball Throwdown and any additional events/fundraisers planned by the board.
- Board members commitment to Iron County Care and Share is best expressed by donating their time, talents, and resources, as well as financial donations whenever possible. In addition, board members may be called upon to utilize their personal, and/or professional contacts and connections in the community to assist the ICCS whenever possible.
- Board members are currently required to sit on and be an active member of at least one ICCS committee, and be an active member in that committee.
- Board members are expected to uphold the professional standards of the ICCS and conduct themselves publicly in a manner that is worthy of an ICCS board member. They are to refrain from any action that would jeopardize the reputation of the ICCS and its board members.
- Every board member is required to assist in fundraising and community awareness. It is one of the main duties of the board to raise funds for the ICCS and increase the communities' knowledge and understanding of the importance of our services.
- Leadership opportunities within the board are available as each year we work to fulfil terms on our executive committee. Involvement in ICCS activities and with committees helps communicate your individual interest in serving as an officer of the organization on the executive committee.

5. Rank skills you would bring to the ICCS on a scale of 1-3. 1=Low, 2=Medium, 3=High. **Note:** 'Current Nonprofit Employee and Person of Color are Yes/No Answer

Current Nonprofit Employee **Y/N**

Person of Color **Y/N**

Governance

Finance

Marketing/PR

Fundraising

Strategic Planning

Law

Government

Policy

Technology

Education

Social Services

Arts

Risk Assessment

Health

Environment

Administration

Entrepreneurship

Human Resources

6. Include a resume or CV

7. Has someone specifically asked you to apply to join the ICCS board? If yes, who?

Signature _____

Date _____